



Treasurer

The role of Treasurer is filled by a previously nominated person from the Sibford Old Scholars Association (SOSA) Committee or wider SOSA Membership. A nominated person must be elected at the AGM, with a majority vote, by those present.

Length of term

3-year term, running from 1st September to 31st August (inclusive).

The person holding this role can be re-elected in non-consecutive years or, for a subsequent term.

Roles and Responsibilities

Maintain SOSA's books throughout the tenure.

Attend Committee meetings.

Have a good and sound financial overview of the Association.

Be a signatory of the Association's cheque book/bank account.

Liaise with the President/General Secretary before signing off on any expenditure.

Provide and present forecasts/projected budgets to the Committee.

Input into discussions regarding fundraising, funding, and sales of goods with regards to SOSA.

Transfer funds between SOSA's Current and Savings Accounts in accordance with the principle that annual profits/losses either top up or reduce the Savings account.

Present and provide an up-to-date financial report at each Committee meeting.

Present and provide an end-of-year financial report to the Committee.

Attend and present a financial report at the AGM.

It is important to remember that the Committee works as a team and not in solus. All members of the SOSA Committee are there to help and assist each other with any and all tasks, always.

Commitment

Since and during Covid-19 restrictions, the Committee have embraced technology and have had more meetings using video calls. We understand that people's time is precious and suggest that moving forward we have a combination of these meetings:

4 Video conference meetings per year dependent on circumstances

3 meetings at Sibford School per year dependent on circumstance

Attendance where time allows of events including Annual Reunion, annual football match and any other event that may take place.