



School Liaison Officer

The role of School Liaison Officer is filled by a previously nominated person from the Sibford Old Scholars Association (SOSA) Committee or wider SOSA Membership. A nominated person must be elected at the AGM, with a majority vote, by the cohort present.

Length of term

3-year term, running from 1st September to 31st August (inclusive).

The person holding this role can be re-elected in non-consecutive years or, for a subsequent term.

Roles and Responsibilities

Act as an intermediary between the School and the Committee.

Attend all Committee meetings.

Lead for the publication of the SOSA magazine 'The Rocket' and co-edit the content with the SOSA Membership Officer and School Marketing Manager.

Advise the Committee of forthcoming School events and how the Committee and wider Membership base can be involved.

Co-ordinate the posting and e-mailing out of the annual SOSA magazine, 'The Rocket', Reunion programme, AGM, Presidential dinner and other event invites with input and assistance from the Membership Officer.

Attend School events when and where appropriate.

Prepare and present a light-hearted rundown of examples from the year where SOSA and the School have collaborated, at the AGM.

It is important to remember that the Committee works as a team and not in silos. All members of the SOSA Committee are there to help and assist each other with any and all tasks, always.

Commitment

Since and during Covid-19 restrictions, the Committee have embraced technology and have had more meetings using video calls. We understand that people's time is precious and suggest that moving forward we have a combination of these meetings:

4 Video conference meetings per year dependent on circumstances

3 meetings at Sibford School per year dependent on circumstance

Attendance where time allows of events including Annual Reunion, annual football match and any other event that may take place.